



December 14, 2021

Rite-Way Service Inc.
Attn: Paul Tarkowski
1754 Cass Lake Road,
Keego Harbor, MI 48320

Dear Paul:

In accordance with the IFB #18.0023, Section IV: Special Terms & Conditions, item number one, contract term is for three (3) years beginning on July 1, 2018, through June 30, 2021, with options to renew for an additional two (2) years in one (1) year increments. We are exercising our option to renew the Food Service Equipment Repair Hourly Trades contract between Rite-Way Services Inc. and Oakland Schools for the first optional year ending June 30, 2022. At that time, we will notify Rite-Way Services if we choose to exercise the 2nd optional year.

Should you have any questions, please do not hesitate to contact me at 248.209.2233

Sincerely,

Michelle Selak

Michelle Selak
Buyer